

**National Pollution Prevention Roundtable  
Board of Directors Conference Call  
December 10, 2009**

**Present:**

Ken Zarker, Chair, Region 10  
Gary Hunt, Vice-Chair, Region 4  
Cathy Colglazier, Secretary, Region 7  
Allan Geisendorfer, Region 2  
Greg Adolfson, Region 3  
Robert Jackson, Region 5  
David James, Region 6  
Stephen Roseberry, Region 8  
Paula Del Giudice, At-Large  
Andy Bray, At-Large

Thomas Vinson-Peng, At-Large  
Cindy McComas, Chair Emeritus  
Jeff Burke, NPPR  
Angela Miller, NPPR

**Absent:**

Rick Bossingham, Treasurer, At-Large  
Michael Simpson, Region 9

**Approval of Agenda:** Ken Zarker moved to approve the agenda as written. Cindy McComas seconded. The motion passed and the agenda was approved.

**Approval of Minutes:** Ken Zarker made a motion to approve the November minutes as written. Steve Roseberry seconded. The motion passed and the minutes were approved.

**Chair and Vice Chair Report:**

Ken discussed the upcoming P2-related anniversaries (20th anniversary of P2 act; 25<sup>th</sup> anniversary of NPPR; various state P2 program anniversaries). This is a good opportunity for reflection and to engage the membership to discuss where things are going in terms of prevention and sustainability.

EPA PPD is revising the 1993 P2 Policy and plans to link P2 with sustainability in the revised policy. EPA is willing to accept input from NPPR on key points to include in the policy. Ken will send some e-mails to continue discussions on this project – we might see if the Sustainability Workgroup could get involved.

**Executive Director's Report – Jeff Burke**

Project updates:

- P2 Results Data System – NPPR is updating information on the cost calculator so that it has more of a regional influence to it instead of national defaults. NEWMOA has already done this for Region 1 and 2 – NPPR is now doing this for the rest of the regions. Another part of the project is how to get a little more transparency on where the numbers are coming from; however there needs to be more discussion on this topic. Paula Del Giudice forwarded to Board members information that Ken Grimm developed discussing the transparency issue.
- Environmental Summit - the deadline for submitting proposals was extended to December 18. The review groups still need volunteers. If you are interested in participating on a review team, contact Liz Longenecker at [liz@terrachord.com](mailto:liz@terrachord.com). The summit team plans to have an agenda by the end of January. For up-to-date information on the summit, visit the summit website at [www.environmentalsummit.org](http://www.environmentalsummit.org)

**Budget Report**

- 2010 Budget Status – Ken and Jeff had an initial discussion with EPA PPD regarding amending the current grant by \$100,000. Information on the proposed projects for the amendment can be found in the November 12, 2009 NPPR Board meeting minutes. EPA

indicated it would be early next year before a decision could be made on the amendment. The executive committee will continue this discussion with EPA.

- Great Lakes Funding Opportunity – The Board discussed various ways NPPR could get involved in this funding opportunity, including partnering with a state, EPA Region, or P2 Roundtable. The Canadian Roundtable is interested in being involved in a project also. A funding proposal might be stronger if it was locally driven with NPPR supporting it. Cindy will contact Deb Jacobson of Great Lakes Pollution Prevention Roundtable (GLPPR) about possibly being the lead on the grant. The proposals are due the end of January so we need to start thinking of deliverables, such as a conference, workshop, technical assistance, etc. A Green Chemistry focus might be beneficial.

### **Internal Items**

- NPPR P2 Energy and Sustainability Champions Project – Ken drafted information on this project as a way to train and recognize assistance providers throughout the United States. The proposal includes staff and states participating in training and making commitments to look at energy assessments/checklists as part of site visits. Some states are already doing this – this project would be a way to receive national recognition for their work. GHG reductions attained from the project could be included in the P2 Results Data System.

Ken asked everyone to look over the proposal. Training possibilities could be NPPR's P2 Training Task Force or DOE training provided for a fee at the Summit.

- 2010 Webinar Series: If the budget allows, NPPR plans to do one webinar a month in 2010. States are encouraged to sponsor all or part of a webinar either by offering up its webinar service or with funding. Information on the 2010 series will be posted on the website as it becomes available.
- Membership Committee – This committee still needs a chair – if interested, contact Ken or Cindy. Some of the projects this committee could work on include sending letters to current members when renewals come up and soliciting new states to become members.

### **External Items**

- NPPR has invited Steve Owens, the new AA for OPPT, to the Summit.
- TSCA Reform – the P2 Policy Committee has requested NPPR send a letter of support on the TSCA reform. A letter for Ken's signature will be drafted and circulated to the Board for review and approval.

### **Workgroup Highlights**

- The P2 Results Task Force has a meeting next week.
- The Lean and P2 workgroup is going to be talking about lean and six sigma and lean and chemical toolkits Tuesday. The workgroup will have a policy discussion to follow up on a meeting on lean and green chemistry with the Society of Manufacturing Engineers.

### **Region Roundtable Updates**

- Region 3 has a conference call scheduled for Tuesday afternoon.
- Region 2 has a call with states and EPA Region 2 management to discuss issues.

- Region 7 has a call on 12/11 with the main topic of environmental health connections. A subgroup of the Region 7 roundtable will have a conference call on 12/14 to discuss involvement in EPA's P2 policy revision.
- Region 10 – roundtable looking at October for a meeting.

**The next NPPR Board meeting will be held Thursday, January 14, 2010.**